Simplicity that Works!

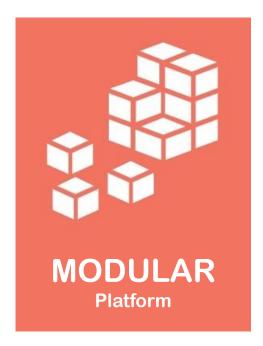


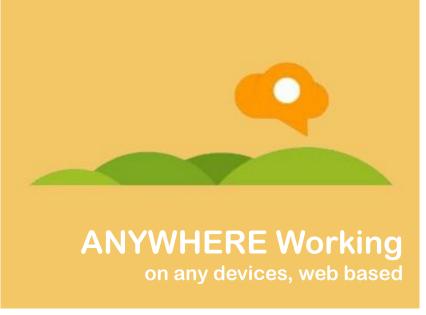


PRODUCT OVERVIEW

.....FEATURES HIGHLIGHTS













MODULES #1

W Master Data

- Organization Structure
- Job Description
- Position and Level
- Salary Grade
- Multiple Offices
- Benefit & Facility
- Working Shift (roster)

Attendance

- Leave (paid & unpaid)
- Absense & Permit
- Overtime & Overday
- On-site Duty
- Automatic Attendance Import
- Mobile Workforce Attendance Management

Development

- Promotion and Demotion
- Mutation
- Warning & Notice Letter
- Resignation & Termination
- Personal Development Plan (training, coaching, apprentice)

Medical

- Medical Platform
- Insurance Package
- Claim Tracking

X Business Trip

- Lumpsum and Reimburs allowance types
- Allowance Matrix by Region, Vehicle, and Job Level
- Cash Advance Request
- CA Reimbursemen and Monitoring

Document & News

- Rules and Policies
- Document Management (employee & company)
- Document Generator (Microsoft Office Word file)
- News broadcast





MODULES #2



Recruitment

- Manpower Planning
- Job/Employee requisition
- Candidate management (internal & external)
- Interview Records & Invitation
- Job Offering & Onboarding process



Timesheet

- Auto-synchronising of Project Database
- Employee Project Assignment
- · WBS and RBS Management
- Daily Timesheet Entry
- Project Cost Control Report and Monitoring

Performance and Talent Review

- Competency Dictionary (core, hard, soft)
- Position and Competency Matrix
- KPI : Target and Achievement
- Talent Matrix (Map)



Training

- Training Plan
- Individual Training Target
- Training Request by Manager or Employee
- Training Evaluation



Payroll

- Loan
- THR and Bonus calculation
- Service-charge (FnB) and Commission calculation
- Allowances and Deductions
- Salary & Tax calculation: Nett-based / Gross-up, Gross-based, Cleanwage
- BPJS Ketenagakerjaan
- BPJS Kesehatan
- BPJS Pension
- Payslip: Printout, PDF, Email
- Income Tax (PPh21) Report and Printout
- Download SPT as Excel/CSV

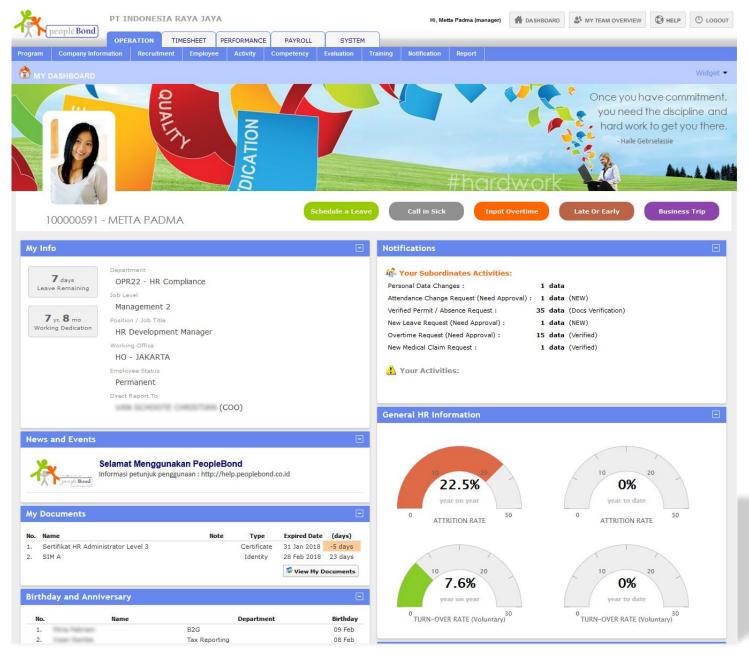
Mobile Workforces One Stop Solution



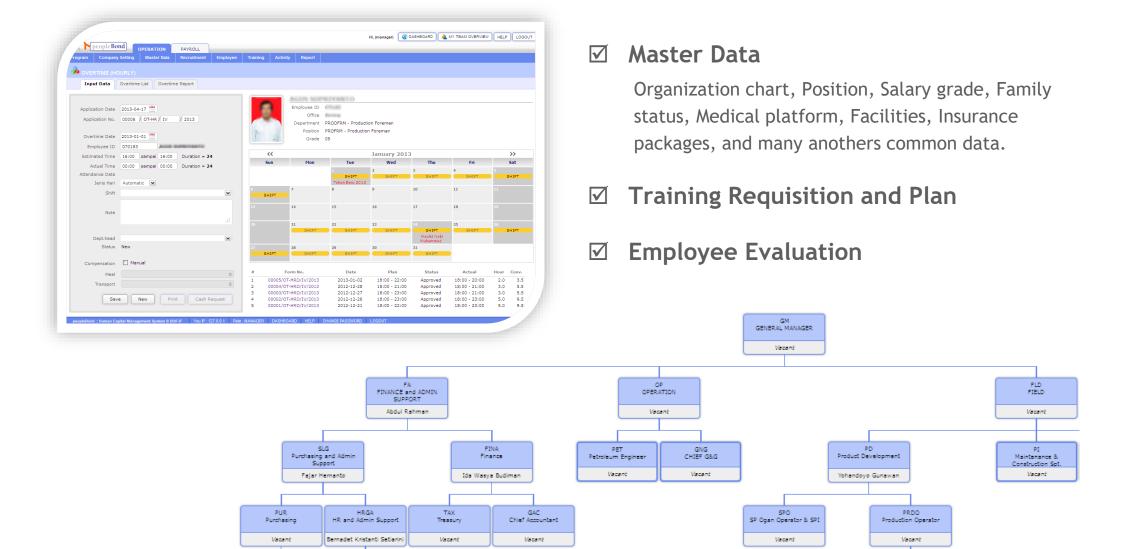
FOR YOUR BENEFIT

- More ACCURATE and REAL TIME monitoring system for improved decision making processes.
- Accomplish regular tasks with **LESS WORK** to achieve **BETTER PRODUCTIVITY**.
- ★ Better employee ENGAGEMENT and turn-over reduction.
- ★ Less-paper environment, another step towards sustainability and cost reduction.
- * Anytime and Anywhere working environment

Intuitive & User Friendly • Widget Notifications



Complete Master Data and Organization Structure



Legal and Procurement

Vacant

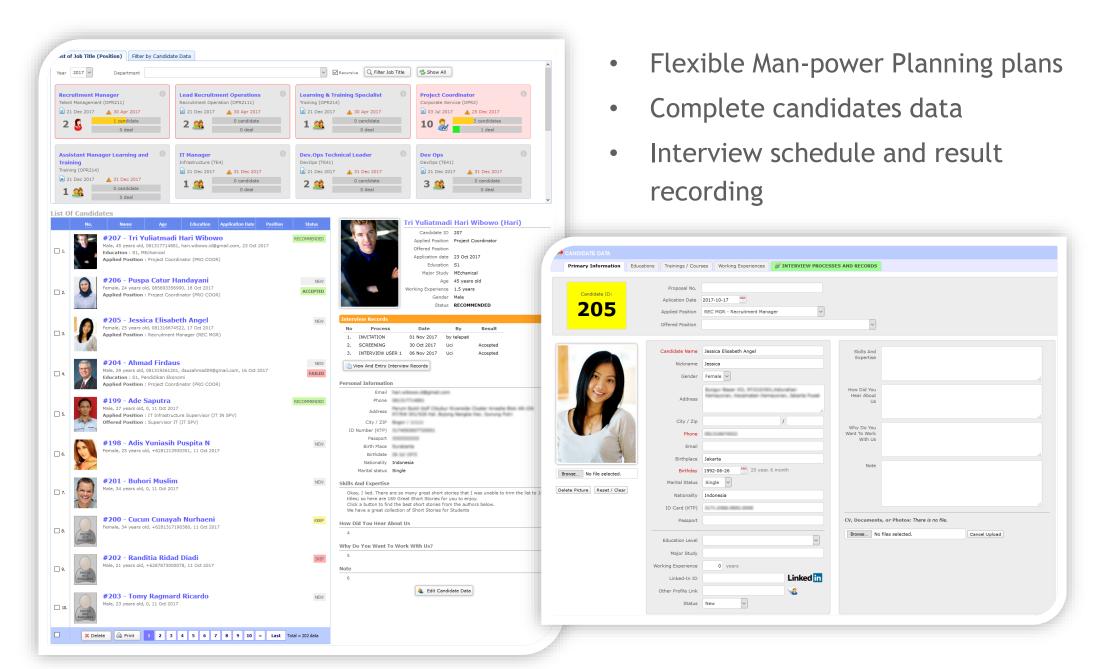
IT Support

Pump Shop & Rod Job

Vacant

W.O / W.S Supervisor

Manpower Planning (MPP) • Candidates Data • Interview



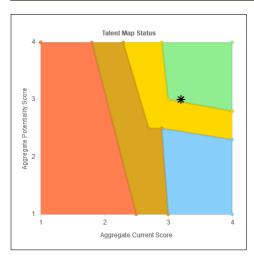
Talent Review & 360° Feedback

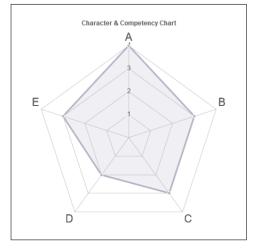
CHARACTER and COMPETENCIES

| No | Dimension | Weight(%) | Average Score | Weight Average Score |
|----|---|-----------|---------------|----------------------|
| Α | MINDSET & INTENT | 30 % | 4.00 | 1.2 |
| В | TEAM PLAYER | 30 % | 3.00 | 0.9 |
| С | DRIVE | 20 % | 3.00 | 0.6 |
| D | BASIC INTERACTIVE SKILLS | 10 % | 2.00 | 0.2 |
| E | FIELD EXPERTISE / RELEVANT KNOWLEDGE | 10 % | 3.00 | 0.3 |
| | Aggregate Cur | 3.20 | | |

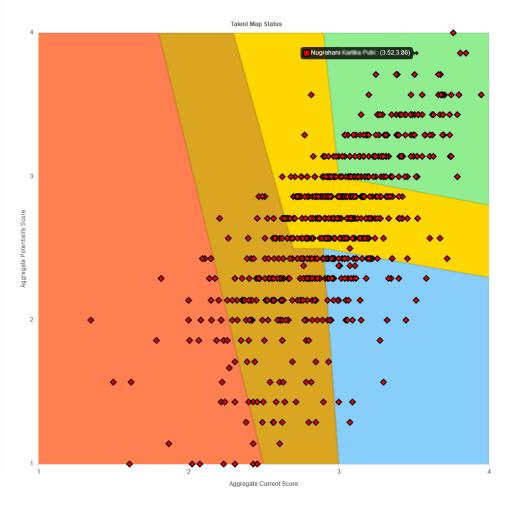
POTENTIALITY

| No | Dimension | Weight(%) | Average Score | Weight Average Score |
|----|-----------------|-----------|---------------|----------------------|
| F | POTENTIALITY | 100 % | 3.00 | 3 |
| | Aggregate Poten | 3.00 | | |

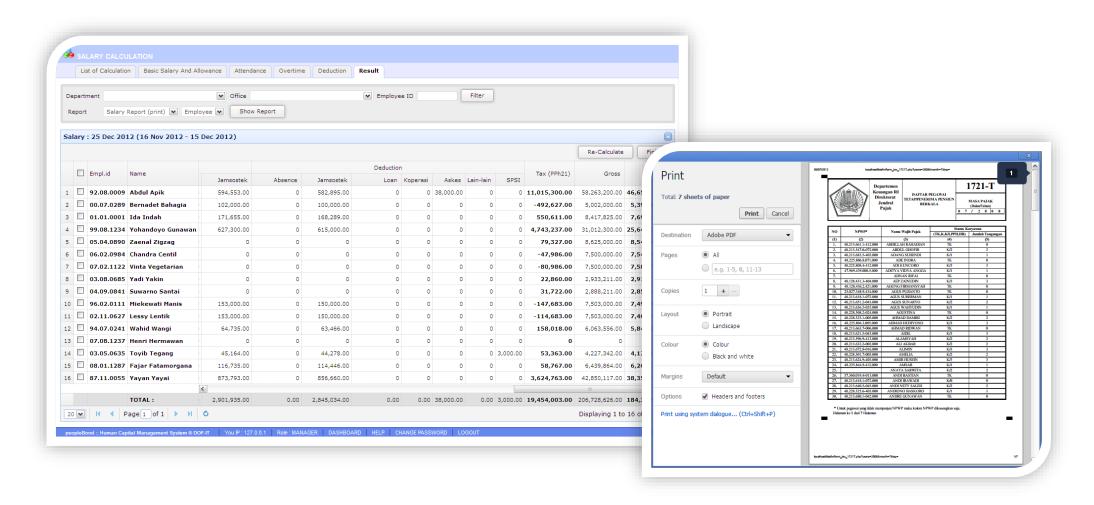




- Per job competencies review
- Feedbacks from peers, subordinates, or superiors.



Payroll Calculation • PPh21 • BPJS-K • Payslip

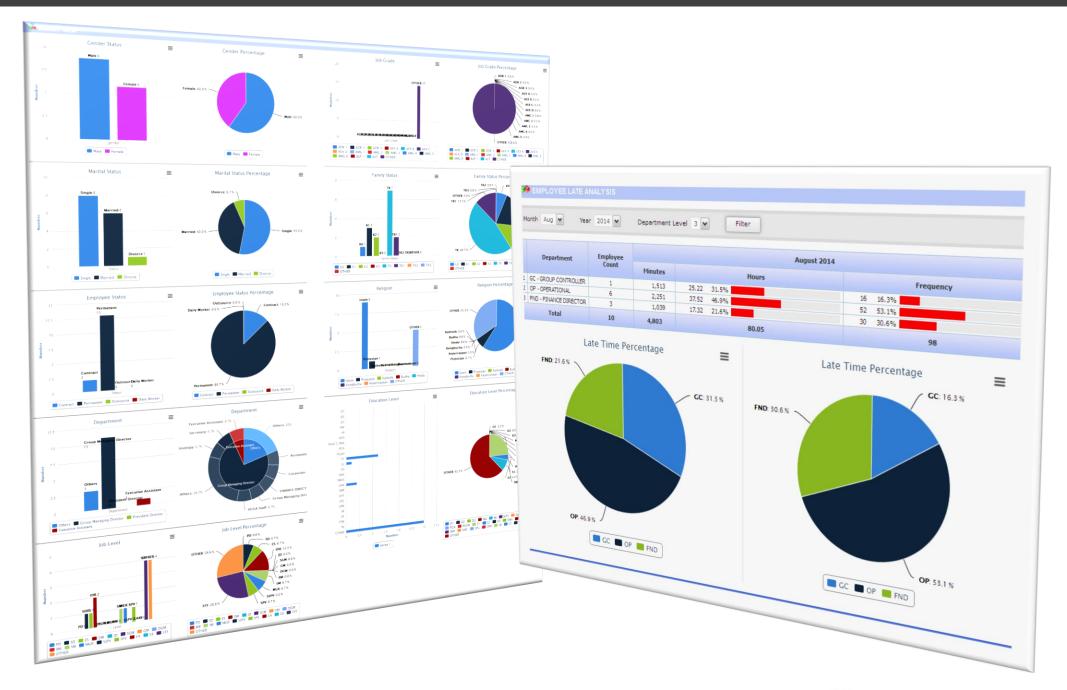


- Payroll, Tax and SPT-21
- Monthly Company and Annual **Employee Tax Reports**
- Tunjangan Hari Raya (THR)

Multiple Salary Based:

- Gross (net-down)
- Netto (gross-up)
- Cleanwage.

Dashboard and Report





☑ info@peoplebond.co.id

